

---

**ESTABLISHMENT OF COMMITTEES, THEIR SIZE, TERMS OF REFERENCE AND ALLOCATION OF SEATS**

---

**Background**

1. The Constitution provides that at its Annual meeting the Council will decide on any amendments to its standing Committees and their size, terms of reference and allocation of seats.
2. The Local Government and Housing Act 1989 requires the Council to allocate seats on Committees to achieve political balance.

**Issues**

3. The allocation of seats on each Committee is based on political balance unless otherwise stated.
4. The appointment of Members to Committees and the election of Chairs and Deputy Chairs for 2014/15 are dealt with in a separate report (Agenda item 12).
5. Terms of Reference for all Committees are included in Appendix A and have been updated to take into account new legislative requirements

**Proposed Committees**

6. Council is recommended to establish the following Committees with their size and terms of reference as indicated in Appendix A.

<b><u>COMMITTEES</u></b>	<b><u>SEATS</u></b>
<b><u>Ordinary &amp; Regulatory Committees</u></b>	
Planning Committee	12
Licensing Committee	12
Public Protection Committee	12

Constitution Committee	12
Audit Committee	12 (8 Members and 4 Independent Members)
Standards & Ethics Committee	9 (3 Members, 5 Independent Members & 1 Community Member)
Democratic Services Committee	12 (cannot include more than 1 Member of the Cabinet who must not be the Council Leader)
Family Absence Appeals Panel (Called as and when required)	3 (To be Members of the Democratic Services Committee but not include the Chair of Council)
Employment Conditions Committee	8
<b><u>Scrutiny Committees</u></b>	
Children & Young People	13 (9 County Councillors + 4 Co-opted Members)
Community & Adult Services	9
Economy and Culture	9
Environmental	9
Policy Review & Performance	9
<b><u>Other Committees and Panels</u></b>	
Corporate Parenting Panel	Minimum of 8 Members (Political balance requirements do not apply. Council agreed that Panel Members should nominate themselves on the basis of interest rather than proportionality across the Groups)

Appointments Committee	To comprise 5 Members from those appointed to serve in accordance with the rule on political balance
Council Appeals Committee	9
Disciplinary & Grievance Appeals Committee	To comprise not less than 3 and not more than 5 Members from those appointed to serve in accordance with the rule on political balance.
Health & Safety Advisory Group	5 (Appropriate Cabinet Member and up to 4 other Members)
Works Council	5 (To be Members of Employment Condition Committee)

### **Legal Implications**

7. Sections 15 to 17 of the Local Government and Housing Act 1989 lay down requirements designed to ensure that there is political balance on Committees (this requirement does not apply to the Audit or Standards and Ethics Committees).
8. The Council is required to review the political make up of their Committees and to ensure that the Committees are comprised in accordance with the principles set out in Section 15(5). These principles are that:
  - (a) not all seats on a Committee should be allocated to the same political group;
  - (b) the majority group on the Council should form the majority on the Committee;
  - (c) subject to (a) and (b), that the proportion of seats allocated to each political group on the total of all Committees should be the same as the proportion of Council Members who belong to that group; and
  - (d) subject to (a)–(c), that the proportion of seats allocated to each political group on each Committee should be the same as the proportion of Council Members who belong to that group.
9. The Council is under a duty to review the representation of different political groups when the authority holds its annual meeting.

10. Whilst it is for the Council to ensure that there is a balance of political groups within Committees, it is for each political group to determine who should represent that group on the Committee. This is by virtue of Section 16 of the 1989 Act, where a local authority has determined the allocation of political groups on a Committee it is under a duty to give effect to the wishes of those groups with regard to the identities of the persons who are to represent that group on the Committee.
11. Regulation 14 of the Local Government (Committees and Political Groups) Regulations 1990 ('the 1990 Regulations') requires political groups to be notified of their allocation on a Committee in order that they may nominate individuals to serve on that Committee. Regulation 15 contains a residual power for the Council to make appointments if the political groups fail to do so. However, apart from this provision, the Council has no discretion in the matter – Council's function is to give effect to the wishes of the political groups.
12. A political group is identified when two or more members of the Council who wish to be treated as a political group write to the proper officer to inform him of that fact and of their name and the identity of their leader. A person joins a particular political group by sending a notice signed by him/her and the leader of the group. People may cease to be members of the group by notifying the proper officer (the Chief Executive) of their resignation, joining another group, or being ousted by a notice signed by a majority of the members of the group.
13. Standards Committees in Wales must consist of not less than five and not more than nine members, and independent members must comprise at least half of all members. The Committee must include at least one 'Community Committee member' (i.e. a member of a community council within the authority's area) as the Standards Committee discharges functions in relation to Community Councils. Regulations specifically prohibit anyone other than a member of the Council, an independent member or a 'Community Committee' Member from being a member of the Committee. The Leader is prohibited from being a member of the Standards Committee, and no more than one member of the Cabinet may be a member of the Committee. The political balance requirements of the 1989 Act do not apply.
14. The Council's Constitution provides that the Standards & Ethics Committee will be composed of 9 members comprising 5 'independent' members, 3 Cardiff County Councillors and 1 Community Councillor.
15. The terms of office of 3 out of the 5 independent members (including the Chairperson) are due to expire on the 27 July 2014. A recruitment process is underway and a report will be brought to the June Council meeting recommending new independent member appointments.
16. The term of office for a Councillor sitting on the Standards Committee can be no more than four years or the period until the next ordinary Local Government Elections (whichever is the shorter).

17. The Statutory Guidance issued by Welsh Government under Section 6(1) of the Local Government (Wales) Measure 2011 provides that a political group represented in the Cabinet can only appoint as many chairs to Scrutiny Committees as are proportionate to its share of the Council's overall membership.
18. The Guidance also states that the Democratic Services Committee cannot include more than one member of the Cabinet who must not be the Leader.
19. The Council must decide how many non-councillors should be appointed to the Audit Committee, and all Members of the Committee should display independence of thinking and unbiased attitudes, and must recognise and understand the value of the audit function. Statutory Guidance recommends that the balance of members of the Committee is at least as favourable to non-executive groups as would be achieved by the political balance rules and that the Committee has the appearance of independence from the leadership. There must be at least one lay member on the Audit Committee or up to a third of the total membership.
20. The current composition of the Audit Committee, as approved at Annual Council in May 2013, includes four non - councillor 'Independent Members' and 8 Councillors. The proportion of Independent Members is one third of the Committee members, which is the maximum permitted by law. There is currently one Independent Member vacancy, which was reported to Council in February 2014. Council has delegated authority to the Corporate Director Resources to fill this vacancy through a public recruitment exercise, and an appointment is to be made shortly. No further Independent Member appointments are presently required.
21. All decisions taken by or on behalf the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers of behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Council Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances

### **Financial Implications**

22. Assuming that the number of Committees and their size remains unchanged there are no additional financial implications arising from this report that have not been included within the Council's budget for 2014/15.

## **RECOMMENDATIONS**

The Council

- (1) approves its Committee structure and the size and terms of reference of each Committee;
- (2) agrees the allocation of seats on each Committee based on political balance as set out in Appendix B.

**MARIE ROSENTHAL**

**County Clerk & Monitoring Officer**

21 May 2014

Appendix A - Committee Terms of Reference

Appendix B – Allocation of Seats

**Planning Committee**

- (a) Those functions listed in Section A of Schedule 1 of the Local Authorities Executive Arrangements (Functions and Responsibilities) (Wales) Regulations 2007 and any amendments thereto and any matters ancillary thereto as defined in Regulation 3(2) to (4) of the Regulations.
- (b) Those functions listed in paragraphs 3 and 4 of Section I of Schedule 1 of the Local Authorities Executive Arrangements (Functions and Responsibilities) (Wales) Regulations 2007 and any amendments thereto and any matters ancillary thereto as defined in Regulation 3(2) to (4) of the Regulations.

**Licensing Committee**

To be the Council's Licensing Committee as required by the Licensing Act 2003 and Gambling Act 2005 and any re-enactment or modification thereof; and as full delegate of the Council to exercise all the powers and functions permitted under those Acts.

**Public Protection Committee**

- (a) Those functions listed in Sections B and C and Paragraph 10 of Section I of Schedule 1 of the Local Authorities (Executive Arrangements) (Functions & Responsibilities) (Wales) Regulations 2007 (the Regulations), any amendments thereto and any matters ancillary thereto as defined in Regulation 3(2) to (4) of the Regulations, except to the extent that such matters fall to the Licensing Committee by virtue of Section 7 of the Licensing Act 2003 or the Gambling Act 2005.
- (b) In relation to those functions acting as Appeal Committee where appropriate.
- (c) The discharge of any function relating to the control of pollution or the management of air quality.
- (d) The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the Authority's area.
- (e) Any function relating to contaminated land.
- (f) The service of an abatement notice in respect of a statutory nuisance.
- (g) Any function under a local Act of a licensing or regulatory nature.
- (h) Any function in relation to the making of an Alcohol Consumption in Designated Public Places Order under the provisions of the Criminal Justices & Police Act 2001.

## **Constitution Committee**

To review the Council's Constitution, and to recommend to Council and/or Cabinet any changes, except that the Committee will have authority (subject to the Monitoring Officer's advice) to make the following changes on behalf of the Council:-

- (a) Drafting improvements to enhance clarity and remove minor anomalies;
- (b) Updating to reflect legislative changes and matters of record;
- (c) Amendments to the Financial, Contracts and Land Procedure Rules (subject to the advice of the S.151 Officer being sought).

## **Audit Committee**

- To consider matters of relevance to the efficient financial administration of the Council, particularly in relation to its systems of good corporate governance, probity and financial strength
- To receive relevant reports from the Council's Section 151 Officer with regard to the above and to consider internal audit matters brought to the Committee's attention by the Section 151 Officer or the Internal Audit & Risk Manager or requested by the Committee.
- To seek assurances that the Council has complied with the treasury Management Strategy and Practices by demonstrating effective control of the associated risks and pursuing optimum performance consistent with those risks
- To receive reports of the Council's External Auditor, in particular concerning the Regulatory Plan, the Annual Audit Letter and any statutory reports issued by the Auditor
- To agree responses to external audit reports where appropriate and to refer these (along with the report) to the Cabinet or relevant Scrutiny Committee or Council as appropriate and to consider any responses where relevant
- To receive a quarterly report of all completed audit reports with a synopsis of the work undertaken together with a graded assurance opinion
- To receive a quarterly summary report of school audits together with a graded assurance opinion with individual reports considered by school governing bodies
- To review the implementation of internal audit report recommendations on a regular basis as part of the Audit & Risk Manager's progress reporting cycle



- To review value for money, efficiency and effectiveness through consideration of financial performance indicators and comparative studies where relevant
- To raise the profile of probity generally within the Council and to report on matters of concern to the Cabinet or to Council as necessary and appropriate
- To receive reports of any significant incidents of fraud or financial impropriety and actions taken to enhance controls where this is considered necessary.
- To receive reports on fraud prevention and detection initiatives and updates to any related policies and strategies.
- To examine the annual audit plan and propose for consideration any other audit investigations
- To regularly review the Corporate Risk Register.

### **Standards & Ethics Committee**

- (a) To monitor and scrutinise the ethical standards of the Authority, its Members, employees and any associated providers of the Authority's services and to report to the Council on any matters of concern.
- (b) To advise the Council on the content of its Ethical Code and to update the Code as appropriate.
- (c) To advise the Council on the effective implementation of the Code including such matters as the training of Members and employees on the Code's application.
- (d) To consider and determine the outcome of complaints that Councillors and co-opted members have acted in breach of the Code in accordance with procedures agreed by the Standards Committee, including the imposition of any penalties available to the Committee.
- (e) To oversee and monitor the Council's Whistleblowing procedures and to consider ethical issues arising from complaints under the procedure and other complaints.
- (f) To grant or refuse requests for dispensations in respect of Members' interests under the Members' Code of Conduct in accordance with the relevant statutory provisions.
- (g) To undertake those functions in relation to Community Councils situated in the area of the Council and members of those Community Councils which are required by law.
- (h) To recommend to Council and the Cabinet any additional guidance on issues of probity.

- (i) To hear and determine any complaints of misconduct by Members or a report of the Monitoring Officer, whether on reference from the Ombudsman or otherwise.
- (j) To recommend the provision to the Monitoring Officer of such resources as he/she may require for the performance of his/her duties

#### **Democratic Services Committee**

- To carry out the local authority's function of designating the Head of Democratic Services;
- To keep under review the provision of staff, accommodation and other resources made available to the Head of Democratic Services in order to ensure that it is adequate for the responsibilities of the post;
- To make reports, at least annually, to the full Council in relation to these matters

#### **Family Absence Appeals Panel**

To be the Appeals Panel required pursuant to Regulation 36(1) of the Family Absence for Members of Local Authorities (Wales) Regulations 2013 and any amendment thereof; and to discharge all functions of the Panel pursuant to those Regulations.

#### **Employment Conditions Committee**

- (a) To consider and determine policy and issues arising from the organisation, terms and conditions of individual employees at Chief Officer/Assistant Director level and above (together with any other category of employee specified in Regulation from time to time) where this is necessary;
- (b) To decide requests for re-grading of posts at Chief Officer level and above (together with any other category of employee specified in Regulation from time to time) whether by way of appeal by an employee against a decision to refuse a re-grading application or to decide applications for re-grading which are supported.

## **SCRUTINY COMMITTEES**

### **Children and Young People Scrutiny Committee**

- To scrutinise, measure and actively promote improvement in the Council's performance in the provision of services and compliance with Council policies, aims and objectives in the area of children and young people, including :
  - School Improvement
  - Schools Organisation
  - School Support Services
  - Education Welfare & Inclusion
  - Early Years Development
  - Special Educational needs
  - Governor Services
  - Children's Social Services
  - Youth Services and Justice
  - Children's Play Services
- To assess the impact of partnerships with and resources and services provided by external organisations including the Welsh Government, Welsh Government Sponsored Public Bodies, joint local government services and quasi-departmental non governmental bodies on the effectiveness of Council service delivery.
- To report to an appropriate Cabinet or Council meeting on its findings and to make recommendations on measures which may enhance Council performance and service delivery in this area.

### **Community and Adult Services Scrutiny Committee**

- To scrutinise, measure and actively promote improvement in the Council's performance in the provision of services and compliance with Council policies, aims and objectives in the area of community and adult services, including:
  - Public and Private Housing
  - Disabled Facilities Grants
  - Community Safety
  - Neighbourhood Renewal and Communities First
  - Advice & Benefits
  - Consumer Protection
  - Older Persons Strategy
  - Adult Social Care
  - Community Care Services
  - Mental Health & Physical Impairment
  - Commissioning Strategy
  - Health Partnership
  - Cardiff Partnership Board

- To assess the impact of partnerships with and resources and services provided by external organisations including the Welsh Government, joint local government services, Welsh Government Sponsored Public Bodies and quasi-departmental non governmental bodies on the effectiveness of Council service delivery.
- To report to an appropriate Cabinet or Council meeting on its findings and to make recommendations on measures which may enhance Council performance and service delivery in this area.
- To be the Council's Crime and Disorder Committee as required by the Police and Justice Act 2006 and any re-enactment or modification thereof; and as full delegate of the Council to exercise all the powers and functions permitted under that Act.

### **Economy and Culture Scrutiny Committee**

- To scrutinise, measure and actively promote improvement in the Council's performance in the provision of services and compliance with Council policies, aims and objectives in the area of economic regeneration.
  - Cardiff Business Council
  - Inward Investment and the marketing of Cardiff
  - South East Wales Economic Forum
  - Economic Strategy & Employment
  - European Funding & Investment
  - Small to Medium Enterprise Support
  - Cardiff Harbour Authority
  - Lifelong Learning
  - Leisure Centres
  - Sports Development
  - Parks & Green Spaces
  - Libraries, Arts & Culture
  - Civic Buildings
  - Events & Tourism
  - Strategic Projects
  - Innovation & Technology Centres
  - Local Training & Enterprise
- To assess the impact of partnerships with and resources and services provided by external organisations including the Welsh Government, joint local government services, Welsh Government Sponsored Public Bodies and quasi-departmental non governmental bodies on the effectiveness of Council service delivery.
- To report to an appropriate Cabinet or Council meeting on its findings and to make recommendations on measures which may enhance Council performance or service delivery in this area.

## **Environmental Scrutiny Committee**

- To scrutinise, measure and actively promote improvement in the Council's performance in the provision of services and compliance with Council policies, aims and objectives in the area of environmental sustainability, including:
  - Strategic Planning Policy
  - Sustainability Policy
  - Environmental Health Policy
  - Public Protection Policy
  - Licensing Policy
  - Waste Management
  - Strategic Waste Projects
  - Street Cleansing
  - Cycling and Walking
  - Streetscape
  - Strategic Transportation Partnership
  - South East Wales Transport Alliance
  - Transport Policy and Development
  - Intelligent Transport Solutions
  - Public Transport
  - Parking Management
- To assess the impact of partnerships with and resources and services provided by external organisations including the Welsh Government, joint local government services, Welsh Government Sponsored Public Bodies and quasi-departmental non governmental bodies on the effectiveness of Council service delivery.
- To report to an appropriate Cabinet or Council meeting on its findings and to make recommendations on measures which may enhance Council performance and service delivery in this area.

## **Policy Review and Performance Scrutiny Committee**

- To scrutinise, monitor and review the overall operation of the Cardiff Programme for Improvement and the effectiveness of the general implementation of the Council's policies, aims and objectives, including:
  - Council Business Management and Constitutional Issues
  - Cardiff Council Corporate Plan
  - Strategic Policy Development
  - Strategic Programmes
  - Community Planning & vision Forum
  - Voluntary Sector Relations
  - Citizen Engagement & Consultation
  - Corporate Communications
  - Contact Centre Services and Service Access
  - International Policy
  - Cardiff Local Development Plan
  - Equalities

- Finance and Corporate Grants
  - Organisational Development
  - Cardiff Efficiencies Programme
  - E-Government
  - Information and Communication Technology
  - Council Property
  - Commissioning and Procurement
  - Carbon Management
  - Legal Services
- To scrutinise, monitor and review the effectiveness of the Council's systems of financial control and administration and use of human resources.
  - To assess the impact of partnerships with and resources and services provided by external organisations including the Welsh Government, joint local government services, Welsh Government Sponsored Public Bodies and quasi-departmental non governmental bodies on the effectiveness of Council service delivery.
  - To report to an appropriate Cabinet or Council meeting on its findings and to make recommendations on measures which may enhance Council performance and service delivery in this area.

## **OTHER COMMITTEES AND PANELS**

### **Corporate Parenting Panel**

1. To oversee the development and effective implementation of Cardiff Council's Corporate Parenting Strategy.
2. To monitor the way in which services that have a responsibility to Looked After Children and Care Leavers fulfil their responsibilities and to raise matters of concern about the delivery of services that arise at meetings of the Board.
3. To promote the joining up of key strategies, policies and local planning arrangements where this will increase their effectiveness and support a holistic approach to improving the life changes and overall outcomes of looked after children and care leavers in line with their peers.
4. To raise the profile of the needs of looked after children and care leavers through a range of activities which will include consideration of performance information, meetings with looked after children, care leavers, parents, foster carers, staff and visits to children's services and resources, including children's homes.
5. To ensure that children and young people have information about what they can expect from Cardiff Council as their corporate parent.

6. To promote meaningful consultation and participation and ensure that the view of children, young people, their families and carers are listened to and taken into account through the Panel/Board and by the Council as a whole.
7. To ensure that the achievements of looked after children, care leavers, foster carers and staff are celebrated and rewarded.
8. To ensure that systems are in place to ensure children who are looked after can be confident that their individual interests will receive full and fair consideration including when these may be in conflict with aspects of the policies and procedures of the Council.
9. To make recommendations to others in respect of the corporate parenting of looked after children as consistent with the role and purpose of the panel.

### **Appointments Committee**

To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) ( Wales) Regulations 2006), in accordance with the Employment Procedure Rules and any other relevant Council policies and procedures.

### **Council Appeals Committee**

To hear and determine appeals (other than those appeals which are within the terms of reference of any other committee) from determinations and decisions of the Authority where there is a statutory requirement for there to be an appeal to Members of the Council or where such appeal is allowed for in any policy or procedure approved by the Council.

On hearing an appeal the Committee shall be empowered, on behalf and in the name of the Council, to make such order as it considers appropriate, within the range of decisions permissible at law.

The Committee, when sitting to hear an appeal, shall not include any Members of the Cabinet, or Members of any Committee principally concerned with the service by which the decision or determination has been made, or Members who have been concerned in any previous consideration of the matter, which has given rise to or from which the appeal arises.

At each sitting of the Committee to hear an appeal, the Committee shall, firstly, ensure that the appeal has been properly made and, secondly, that the appellant has been afforded the opportunity of being represented at the hearing of his/her appeal by such friend, lawyer or other representative as he/she may choose.

In hearing an appeal the Committee shall conform to the rules of natural justice.

## **Disciplinary & Grievance Appeals Committee**

To hear and determine:

- (a) all appeals by employees of the Council who may have a right to appeal to Councillors in accordance with disciplinary and grievance procedures approved by the Council;
- (b) all other appeals from disciplinary actions which may be referred to it, whether by the Council or a Committee;
- (c) grievances by and against the Chief Executive in accordance with grievance procedures approved by the Council; and, with a differently constituted membership, appeals following decisions on such grievances; and
- (d) in exceptional circumstances, where the Chief Executive cannot address matters because of an associated grievance, disciplinary proceedings against any officer at Chief Officer/Assistant Director level and above; and, with a differently constituted membership, appeals following decisions in such disciplinary proceedings.

On hearing each case the Committee shall be empowered, on behalf and in the name of the Council, to make such order as it considers appropriate, except where retirement or redundancy is contemplated, when consultation with the Cabinet will take place prior to determination of the matter.

The Committee, when sitting to hear an individual case, shall comprise not less than three no more than five members. From the members appointed to serve on the Committee, those who are to sit to hear any particular matter shall be chosen by rota following consultation with the Group Whips, subject to the exclusion of any member who:

- (i) is a member of the Cabinet or of a Committee principally concerned with the service in which the employee concerned is employed; or
- (ii) has been concerned in any previous consideration of the matter which has given rise to the disciplinary action, grievance, or decision from which an appeal arises.

At each sitting of the Committee to hear a disciplinary matter or appeal, the Committee shall, firstly, ensure that the matter of complaint has been clearly put to the employee and, secondly, that the employee has been afforded the opportunity of being represented at the hearing by such friend, trade union officer, lawyer or other representative as he/she may choose.

In any hearing the Committee shall conform to the rules of natural justice.



### **Health and Safety Advisory Group**

- to promote corporate and strategic health and safety issues;
- to address specific health and safety issues which have not been resolved elsewhere in the organisation through normal administrative machinery, joint consultative arrangements or Service Area Health and Safety Committees;
- to consider reactive and active performance measures in respect of health and safety;
- to consider other health and safety issues as appropriate, whether raised by the Council or the trade unions;
- to make recommendations.

### **Works Council**

- (1) to consider any relevant matter referred to it by the Council; the Employment Conditions Committee; the Executive; the Chief Executive; or trade union representatives providing that: -
  - (a) the matter has been raised previously by the representatives with the Chief Executive, Chief Operating Officer, Corporate Chief Officer as appropriate and/or Chief Officer/Head of Service and the trade unions are dissatisfied with the response; or
  - (b) there has been no response on the matter raised to the trade union representatives within a reasonable period of time.
- (2) to make recommendations.

**ALLOCATION OF SEATS**

**APPENDIX B**

**Regulatory & Ordinary Committees**

**(1) Planning Committee (12 Members)**

Labour (8)	
Liberal Democrat (2)	
Conservative (1)	
Independent (1)	

**(2) Licensing Committee (12 Members)**

Labour (8)	
Liberal Democrat (3)	
Conservative (1)	

**(3) Public Protection Committee (12 Members)**

Labour (8)	
Liberal Democrat (3)	
Conservative (1)	

**(4) Constitution Committee (12 Members)**

Labour (7)	
Liberal Democrat (3)	
Conservative (1)	
Independent (1)	

**(5) Audit Committee (12) (8 Council Members & 4 Independent Members)**

Labour (5)	
Liberal Democrats (1)	
Conservative (1)	
Independent (1)	
Independent Members	Sir Jon Shortridge, Sir Richard Lloyd-Jones, Prof Maurice Pendlebury and one vacancy

**(6) Standards & Ethics Committee (3 Council Members, 5 Independent Members and 1 Community Member)**

Labour (1)	
Liberal Democrats (1)	
Conservative (1)	
Independent Members	Maureen Hedley-Clarke, Dr James Downe, Deidre Jones, Paul Stockton, Richard Tebboth and one vacancy
Community Committee Member	Community Councillor John Hughes

**(7) Democratic Services Committee (12)**

Labour (7)	
Liberal Democrat (3)	
Conservative (1)	
Independent (1)	

**(8) Employment Conditions Committee (8 Members)**

Labour (5)	
Liberal Democrat (2)	
Conservative (1)	

**Scrutiny Committees**

**(9) Children & Young People Scrutiny Committee (9 Council Members and 4 Co-opted Members)**

Labour (6)	
Liberal Democrat (2)	
Conservative (1)	

**(10) Community & Adult Services Scrutiny Committee (9 Members)**

Labour (5)	
Liberal Democrat (2)	
Conservative (1)	
Independent (1)	

**(11) Economy and Culture Scrutiny Committee (9 Members)**

Labour (6)	
Liberal Democrat (2)	
Conservative (1)	

**(12) Environmental Scrutiny Committee (9 Members)**

Labour (6)	
Liberal Democrat (2)	
Conservative (1)	

**(13) Policy Review & Performance Scrutiny Committee (9 Members)**

Labour (5)	
Liberal Democrat (2)	
Conservative (1)	
Independent (1)	

**Other Committees and Panels**

- (14) Corporate Parenting Panel** (Minimum of 8; political balance requirements do not apply)

Labour	
Liberal Democrats	
Conservative	
Independent	

- (15) Council Appeals Committee (9)**

Labour (6)	
Liberal Democrat (2)	
Conservative (1)	

- (16) Health and Safety Advisory Group** (Appropriate Cabinet Member and up to 4 other Members)

Labour (3)	
Liberal Democrats (1)	
Conservative (1)	

- (17) Works Council (5 Members)**

Labour (3)	
Liberal Democrats (1)	
Conservative (1)	